



If label not available, please fill in below:  
 NAME: \_\_\_\_\_  
 DOB: \_\_\_\_\_  
 MRN: \_\_\_\_\_

**PATIENT COMMUNICATION/PERMISSION TO VERBALLY DISCUSS  
 PROTECTED HEALTH INFORMATION (PHI)**

Patient Name	Date of Birth	Effective Date
Primary Phone	Other Phone	____/____/____

**My preferred method of communication (check only one):**

- Primary phone     MyKeystone Portal     Other phone     Other: \_\_\_\_\_  
 (If Keystone is unable to reach you via the preferred method, we will use other available methods.)

**The following information may be left on the phone:**

- Detailed Message (including any information related to treatment or payment)  
 Message requesting a return call  
 **NONE**

**PARENTS/LEGAL GUARDIANS, PLEASE INCLUDE YOUR NAME ON THE FORM**

Name of legal guardian(s) \_\_\_\_\_

Relationship: \_\_\_\_\_

Name of legal guardian(s) \_\_\_\_\_

Relationship: \_\_\_\_\_

I give permission for Keystone to VERBALLY share any non-confidential information with family, friends, or others that I have identified below as being involved in my health care, care coordination, or payment of my health care.

<p><b>Name:</b> _____ <b>Relationship</b> _____ <b>Phone</b> _____</p> <p><b><u>Check all that apply:</u></b></p> <p><input type="checkbox"/> Appointment information</p> <p><input type="checkbox"/> Medical/Dental information, including my symptoms, diagnosis, medications, and treatment plan</p> <p><input type="checkbox"/> Behavioral health information, including my symptoms, diagnosis, medications, and treatment plan</p> <p><input type="checkbox"/> Lab/test results    <input type="checkbox"/> HIV results    <input type="checkbox"/> Billing and payment information    <input type="checkbox"/> Pick up forms/orders, results)</p> <p><input type="checkbox"/> Other (describe): _____</p>
<p><b>Name:</b> _____ <b>Relationship</b> _____ <b>Phone</b> _____</p> <p><b><u>Check all that apply:</u></b></p> <p><input type="checkbox"/> Appointment information</p> <p><input type="checkbox"/> Medical/Dental information, including my symptoms, diagnosis, medications, and treatment plan</p> <p><input type="checkbox"/> Behavioral health information, including my symptoms, diagnosis, medications, and treatment plan</p> <p><input type="checkbox"/> Lab/test results    <input type="checkbox"/> HIV results    <input type="checkbox"/> Billing and payment information    <input type="checkbox"/> Pick up forms/orders, results)</p> <p><input type="checkbox"/> Other (describe): _____</p>

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Check all that apply:**

- Appointment information
- Medical/Dental information, including my symptoms, diagnosis, medications, and treatment plan
- Behavioral health information, including my symptoms, diagnosis, medications, and treatment plan
- Lab/test results     HIV results     Billing and payment information     Pick up forms (orders, results)
- Other (describe): \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Check all that apply:**

- Appointment information
- Medical/Dental information, including my symptoms, diagnosis, medications, and treatment plan
- Behavioral health information, including my symptoms, diagnosis, medications, and treatment plan
- Lab/test results     HIV results     Billing and payment information     Pick up forms (orders, results)
- Other (describe): \_\_\_\_\_

**Schools**

The following is to be completed for patients that are of school age (under 18):

As parent/legal guardian of this minor child, I agree to have Keystone Health provider(s) disclose proof of immunizations to the school noted below.

School Name: \_\_\_\_\_

School District: \_\_\_\_\_

Other: \_\_\_\_\_

I understand that in certain situations Keystone may speak to other individuals who are involved in my care or payment of that care, if permitted by law, that may not be identified on this form.

I understand that certain confidential information may not be shared without my explicit consent.

I understand that I have the right to revoke my permission at any time except where Keystone has already made disclosures based upon this request. I understand this permission remains in effect until I complete and submit a revised form.

**This form does not authorize releasing copies of my records except for immunization records to schools.**

Indicate relationship to patient:     Patient     Patient Representative    Relationship \_\_\_\_\_

\_\_\_\_\_  
Signature of Patient/Representative

\_\_\_\_\_  
Date

\*\*\*\*\*Office Use Only\*\*\*\*\*

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Site: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_